WOKING COMMUNITY TRANSPORT LTD Job Application Form Confidential Title of post applied for: Driver/PA Job Type: Full time: P/T: Casual: School contract (please circle one) Please write clearly in black ink. Return the completed form to Woking Community Transport, Red House, Cemetery Pales, Brookwood. GU24 0BL. 1. PERSONAL DETAILS (BLOCKCAPITALS PLEASE) Surname: Forenames: Former surnames Preferred Name or if different: Title (Optional): Tel No (home): Address: Tel No (business): Tel No (mobile): Town: Post Code Date of birth: Number of years at Nat. Insurance No: this address: E-Mail: If you are not a British passport holder or a European Citizen, or you do not have the permanent right to remain in the UK, you will require a work permit. Nationality: If you already have a work permit, when does it expire? Do you need a work permit Yes (Please note that your current work permit may not be valid for this post.) To be employed in the UK? □No Have you lived outside of the UK for 3 or more consecutive months since the Age of 16? (please answer YES or NO) **Driving Licence Number** Number of years licence held: Driving convictions in the last 10 years please provide details) 2. EDUCATION AND PROFESSIONAL QUALIFICATIONS Secondary School / **Dates** College / University Date From Examinations taken Result To

Woking Community Transport

rofessional Qualification	ns currently held:	how obtain	ed grade and date			
			ou, grado ama dato			
other relevant Education	al or Training Co	ourses, with	dates			
. PRESENT (OR LAST)	POST					
Title of Post:			Salary/Grade:			
Name of Employer:			Business of Employ	/er:		
Address:			Date Commenced:			
			Date Ended (if appl	icable):		
Please outline your res	ponsibilities, to v	vhom you ar	e responsible and staff	responsible	o you (if app	olicable):
Reason for leaving or v	vishing to leave:					
Period of notice require	ed to terminate pr	resent empl	oyment:			
PREVIOUS EMPLOYM	IENT					
Name and Address of Employer	Position(s) he	eld Reas	son for leaving	Fron	n To	Final salary

Name and Address of Employers	Position(s) held	Reason for leaving	From	То	Final salary
Description of duties:					
Name and Address of Employers	Position(s) held	Reason for leaving	From	То	Final salary
Description of duties:					
ase continue on anothe	er sheet if necessary				
ve you had any materia	ıl (e.g. 1 year) gaps i	n your employment? If yes, p	olease provide re	levant de	etails:

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REFERENCES		
Referee 1 (Employment)	Referee 2 (Character)	
Referee 1 (Employment)	Referee 2 (Character) Title (Mr, Mrs etc.):	
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Please state if we m	ay obtain this	☐Yes	Please state if we m	y obtain	this	Yes
Reference prior to in	nterview.	□No	Reference prior to int	erview.		□No
OTHER INFORMAT	ION					
nat activities outside	work interest you?	(State any po	sitions held you consider	relevant	.)	
quality Act 2010						
Please advise if you r	equire access requ	uirements if att	ending an interview		Yes	☐ No
Yes, please provide	further details:					
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PLEASE NOTE:

If you are selected for interview you will be asked to bring:

- Driving licence (both parts if relevant)□
- Passport□
- A document (e.g. a payslip, P60, or a letter from HMRC) showing your National Insurance number. □

HR Manager Woking Community Transport Red House Cemetery Pales Brookwood GU24 0BL.